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Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Greater Muscatine Chamber of Commerce & Industry

Address: 100 W 2nd Street

Telephone Number: 563-263-8895

E-mail Address: dferreira@muscatine.com

2. Type of event that is planned:

A market featuring handmade, vintage, and re-purposed goods on the Riverfront.

3. Proposed location:

Muscatine Riverfront utilizing the Almost Friday Fest location, small parking lot by basketball courts, and some parking in main lot for vendor vehicles. Will need to utilize the bike path on both sides upon entry and exit of vendor vehicles.

4. Date(s)/Time(s): Saturday, October 8, 2022

5. Expected length of use: October 6th & 7th for fence set up and marking vendor spots. All day the 8th w/ tear-down in the evening.

6. Expected size of group: 2,000

7. Names of any person or persons in charge of the proposed use at the specified location:

GMCCI
Vendors TBD

Address(es): 100 W 2nd Street

Telephone Number(s): 563-263-8895

E-mail Address(es): dferreira@muscatine.com, ereader@muscatine.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

TBD

9. List mechanical or electronic equipment to be used:

Some power needed. Vendors will be asked to provide their own generators.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Trailers will need access to trail to dropoff/pick up their vendor set-ups. 4-6 Golf carts to transport guests. Food trucks.

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

Will hire 2-3 bands who will provide their own amplification

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

GMCCI staff and volunteers

14. All plans for the provision of security:

Will work with City on the appropriate amount of police coverage

15. Beer or wine consumption? Yes No

16. Describe any items to be sold or distributed:

Beer & wine tent, food trucks, vendor items

17. Is water connection requested: Yes No

18. Is electricity requested: Yes No

19. Have you provided a layout site plan for your proposed activity or event? Yes No

If yes, please attach.

If no, please explain:

Please refer to the diagram from 2021. I will send over any revisions for this year closer to the pre-event meeting.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the side to pre-event status? Yes No

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Dena Ferreira
Authorized Representative

1/4/2022
Date

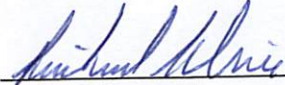
TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

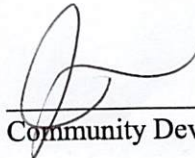
Comments:

YES NO

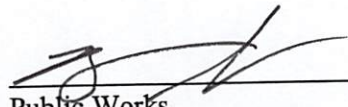
 1-13-22
Parks & Recreation Date

Approval subject to
attendance at pre-event mtg.
and following all COVID
mandates

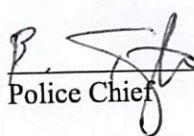
YES NO

 1-10-22
Community Development Date

YES NO

 1/11/22
Public Works Date

YES NO

 1/12/22
Police Chief Date

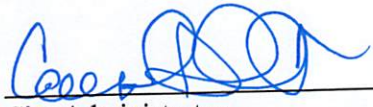
2 officers on OT
w/ liquor

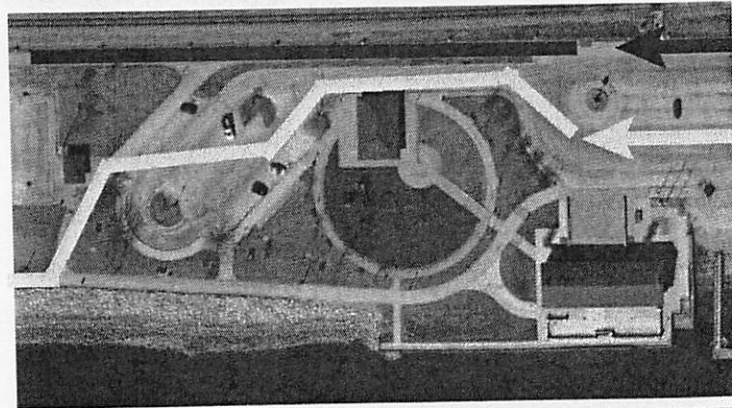
YES NO

 1/12/2022
Fire Chief Date

FINAL APPROVAL:

YES NO

 1-28-22
City Administrator Date



Vendor Check In & Entrance (7:30am - 9:30am)

Vendor Exit (7:30am - 9:30am)

Odd Numbered Booth Load-In

GMCCI Information Table

Even Numbered Booth Load-In

Vendor Vehicles Exit on Mississippi River Side

